

**FMH Board Meeting Minutes
March 12, 2023
ZOOM 8:00 pm**



I. Call to Order Lisa @ 812pm

In attendance Lisa, Nicholle, Cody, Mike, Shea, Josh, Jodi, Coralee, Harmony,
Non board member - Jenna

II. Approval of the Agenda -

Additions below

III. Approval of the Minutes from February 12, 2023 (attached)

Mike approves

Jodi seconds

IV. Old (Ongoing) Business – Board Reports

1. President

- First Shift application - has been submitted - for Winter program - up to 30 player limit - run between Jan - March 2024 (gear fitting mid to end of March)
They are asking there be some sort of follow up program as well
Unsure if EVMHA has made an application
- Game signing req have subsided
- EK meeting last sunday - wrapping up plans for banner tournaments - some already completed
- EK Zone ID camp will be moved to 3rd weekend in April - email just rec'd from

Justin

ACTION - Lisa will forward registration link to all 2006-2010 birth year players

Investigating moving to SCAHL rather than OHMHA - will not know for certain until May

-All minor hockey boards were in agreeance

Approval for last years U13 Bucks - has been requested to continue next season - this has recently been approved as well

-request for this to play in SCAHL as well

Kootenay Academy ID camp - last weekend in April - U17 Academy team

Trying to connect with Tiffany from EVMHA as she will be stepping down to try to close the loop

Hockey Canada changed their insurance provider - New renewed Mar1. Lisa completed

2. Vice President -nothing to report

3. Administrator Report

Player of the month has wrapped up -

This year it was approved to do a player from every team each month all season

Volunteer Appreciation April 19 6-8pm at the Northern

Appies + 1 alcoholic beverage

Bench staff and Board members + those that had a year round role with the team included in this invite (65)

-invite spouses? - voted against

-jersey parents? - to be included

-tournament coordinators? - to be included

This evolved from association year end due to size of enrollment and location limitations within Fernie that were able to hold this many people

ACTION - Sanction needs to be applied for -Shea to complete

MOTION - Mike motions we move forward with planning the volunteer appreciation evening

Coralee seconds

No one opposed

Motion passed

4. Secretary Report

- 2022/2023 motions to date
- 2022/2023 Action items to date

ACTION - Lisa to work with Nicholle to find a format on how to use this to update the policies etc

How can this transfer to something that can be usable on the website - for board members to review/members to review

5. Safety Coordinator Report - Sean not present

- Concussion/Return to Play policy update

Return to play forms need to be signed by a doctor

Better concussion education next year for safety/coaches

Sean working well to sort out policies and implementing them

Hockey Canada one's more developed as a guide

6. Player Development Report - Dustin not present/Chris not present

Presented by Josh

- Spring Ice update - groupings

- 58 registered players
- 89 respondents to the survey/80 said they were going to participate
- Registration is open until wednesday
-

ACTION - Email reminder to be sent to remind registration is closing

Goalie session did not run - dates were confused and Thomas Skelton had to cancel last minute

U9 used this ice slot

Raiders have picked up the last ice slot

7. Coach Coordinator Report

All Coach 2 completed and Hockey BC has approved them - no fines

Cody has not yet been able to return to the ice - has not been able attend with any practices

Coralee has had some inquiries about Development Coach training for next year - Brett and Mike, Brian McDonald - Cody will inform EK Coach Coordinator

ACTION - Cody to email currently active coaches to gauge interest in attending a development coaching clinic

8. Equipment Coordinator Report - not in attendance

9. Ice Coordinator Report

- Spring Ice Update - Scheduling

Regular practices end this friday - then 4wks of spring ice

-other bookings/figure skating show/Easter makes for different scheduling

- email will be sent once final registration list is rec'd

- will NOT make new rosters and team snap groups this year

10. Sponsorship / Tournament Coordinator Report

Tournament coordinator meeting completed

Feedback

-standardizing rules

-fees due to FMH

-what are these payments being used for?

-are tournaments used as a fundraiser for FMH or a fun event for the teams

-gaming funds and flat rate fees due to the association needs to be revisited

-ice times

-tournament weekends

-access to team accounts if tournament coordinators and managers are not the same person

ACTION - Coralee would like to update the tournament manual in the coming months

11. Referee Coordinator Report

Waiting on response from EVMHA regarding reposting the job posting

Eleanor in her position for a few more months

Harmony found it difficult to keep track of how many games each team had scheduled
-teams needing to request funds for their ref payments
-change back to paying refs cash at each game has been positively rec'd
Support new ref coordinator in coordinating ref payments per game

12. Treasurer Report - See reports attached

Added gaming policy adapted from CMHA

- this is the process that was used for the Raider's fundraising this season
- can be re-evaluated next season with the new board

Gaming was brought back to the board because of lack of submission of gaming reports

-if we are going to hand back some responsibility to the teams they need to ENSURE that the finalized reports are submitted

- still struggled this year getting reports submitted properly
- re-evaluate the purpose of the raffles at the tournaments

Budget Review - see attached

Clarified first shift/board gifts/ice fees

13. Female Coordinator Report

V. New Business

1. April Board Meeting - Monday April 17th -8pm (b/c previous weekend is Easter and ice will be out by then)
 - at this meeting we need to finalize reg fees for next season- so that reg can open for May 15 (to May 31 for early rate and June 1 to Aug 31 is full rate)

ACTION ** we need to send out official AGM notice to all members by this date at the latest

2. May Board Meeting - Monday May 8th - 8pm - we will need to finalize financials and approve proposed budget which will then be presented at AG
3. AGM - Tues May 17th - ? time - currently planning for online ZOOM again ?
4. Board Members -
 - a. discussed current board members intentions for next year:
 - i. our current bylaws say that our board terms are all 1 year terms (if we want to change back to 2 year terms with half renewing each year, we would need to change that at our AGM)
 - ii. our current required positions are President, Vice President, Treasurer and Secretary
 - we have a flexible # of additional board positions which are all "Directors" - in the past we have discussed avoiding a board that is too large as it makes meeting quorum challenging and gets too long for discussions and reports

- - we currently have 11 board members - President is only supposed to vote in case of a tie - so should we actually have one less or one more?
- we have certain "jobs" or "coordinators" which we have felt to be important in the past and therefore have assigned such duties to specific directors - our current jobs are as follows: (remember that jobs can also be done by non-board members if people want to do a job and not be on the voting board)

- Safety Coordinator
- Equipment Coordinator
- Coach Coordinator
- Female Rep / Coordinator - want to expand this to include possible fall jamboree and/or travel to a tournament ?
- Sponsorship / Fundraising - currently combined with Tournament Coordinator
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- Half Ice Coordinator -this seems to have been a valuable addition - in theory we also had a "Full Ice Coordinator"- but this job did not really progress -
 - do we even need a Full Ice person? -- what about a "manager coordinator"
 - do most of the older group's managers really need help?
- Player Development Coordinator
- Hockey Operations Coordinator - this has been a multi-faceted role to suit current board members knowledge base and involvement
- Discipline (currently under VP Role)
- EK Rep (currently under President Role)
- Zone Committee Rep - currently Chris M - does not have to be a board member, but board must choose this rep each year and inform EK of who it is
- Referee Coordinator - currently a paid joint position with EVMHA
- Criminal Record Checks - currently done by President b/c was originally set up under Lisa when Lisa was Safety Coordinator
 - this will require set up of new authorized person through Justice Institute
 - should this be an Administrator Role along with monitoring the other mandatory qualifications for volunteers?
- First Shift Coordinator**if we get a First Shift Program approval we will need a coordinator

Administrator Roles

- Registrar
- Ice Coordinator
- Social Media

**I need everyone to indicate their intentions to me by March 31st as to whether or not you plan to stand for nomination to the board next year

- in your current role or in another role ? all positions must be voted in again
- ideally we gather nominations prior to AGM but nominations can be put forward at the meeting as well

- current plans:

- Lisa - not renewing - willing to assist /advise /mentor when asked - would consider being EK rep to report back without being on board if new board wants that arrangement
- Mike - not renewing - willing to assist / advise / mentor on side to provide advice/ perspective when asked
- Harmony - not renewing - wants to continue to coach/ volunteer in a non-voting role only
- Coralee - willing to remain involved in some capacity - considering possible Treasurer role and if so has idea for someone to fill the Tournament Coordinator Role
- Jodi - willing to remain involved - possibly in the Half Ice Coordinator role again ??
- Chris - not renewing - is Chris willing to stay on as Zone Committee rep or is there another suggestion of who could do it?
- Cody - undecided still
- Nicholle - ??
- Deb - ??
- Dustin - ??
- Sean - ??
- Josh - ??

Discussion around opinions of whether or not board members should be restricted from holding other positions? bench staff especially ? or Head Coach or Manager? I don't know if our volunteer base is large enough to support that? perhaps it could be a recommendation, but not a requirement?

XVII. Comments and Announcements

XVIII. Next Meeting Date - May Board Meeting - Monday May 8th - 8pm

XIX. Adjournment

